

Ref. No: COEB/IQAC/21/2022

Date: 22.05.2022

Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 30th May 2022.

Venue: BoardRoom

Time: 10:30 AM

Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting.

AGENDA:

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 01-03-2022.
- 3) Quality initiatives in various academic units.
- 4) Paper Publication Statistics and Research Incentive Policy.
- 5) Review of MoU with Institution & Industry.
- 6) Review of renovation works of laboratories, Infrastructures & IT infrastructures.
- 7) Feedback Collection & Analysis.
- 8) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

Principal
PRINCIPAL
College of Engineering Bhubaneswar

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 30-05-2022 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. KoustuvMallick (Trustee)	Management Representative
3	Dr.J Hussain	Member
4	Dr.Thirumalai Raja	Member
5	Dr. R. Sivakumar	Member
6	Dr. N.K Vadivel	Member
7	Dr.DebasmitaSamal	Member
8	Dr.Sadasiv Dash	Member
9	Nalini Bihari Mohapatra	Member
10	Mr. Chandan Malik	Member
11	Ms. Pravasini Mishra	Member
12	Er. SudhirRanjan Swain	Alumni
13	Mr. J KMohanty	Member
14	RabindraNathBehera	Member
15	Dr.Sujit Kumar Khuntia	Coordinator, IOAC

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The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 1-03-2022 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Confirmation of minutes of the meeting of last IQAC meeting dated: 01-03-2022.	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	The IQAC co-coordinator presented the revised format for academic and administration audit, initiating a comprehensive discussion among members.	Valuable suggestions were provided by members, leading to modifications in the audit form to enhance its effectiveness and relevance.
<u>3</u>	<p>Chairman asked for the development of paper publication & other R&D incentive policy for clarification.</p> <ul style="list-style-type: none"> • Discussion on the sanctioned seed money for faculties ensued, leading to suggestions for modifying the policy norms for better efficacy. • The decisions made during the meeting align with the institution's goals of fostering excellence in education and research. 	<ul style="list-style-type: none"> • The Dean of Research and Development presented paper publication statistics for the academic year 2021-2022. • Members suggested implementing a plagiarism policy for B.Tech projects and approved the update of the research incentive policy to promote a research culture. • These collective actions reflect the commitment of IQAC and its members to continuous improvement, effective governance, and the promotion of a conducive academic environment.
<u>4</u>	Regarding MoUs with different institution & industry the procedure regarding that was submitted by IQAC co-ordinator for	Implemented.


	discussion.	
<u>5</u>	Keeping view on forthcoming 2 nd cycle accreditation by NAAC Chairman asked to IQAC coordinator to clarify for renovation of laboratories, Infrastructures & IT infrastructures.	Steps have already taken.
<u>6</u>	Feedbacks from the stakeholders like students, parents, alumni & parents are taken & analyzed for the action taken	Steps are under process.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.


COORDINATOR
COEB IQAC, BBSR

Coordinator(IQAC)
COEB


Principal
COEB
PRINCIPAL
College of Engineering Bhubaneswar